

Information Technology TAG Minutes – Oct. 07, 2008

Opening:

Meeting called to order by TAG Coordinator, Marcita Wade, who welcomed everyone to the meeting. Member roll call was taken.

Members or proxies in attendance

List of Names	(State)
Marcita Wade	(Virginia)
Andy Crenshaw	(Alabama)
Kevin Martin	(Iowa)
(William) Gus Wagner	[proxy] (MinnesotaDOT)
Don Grayson	(Mississippi)
John Tidd	(New Jersey)
Sarah Collins	(Louisiana)
Cheryl Falcone	(NYS DOT)
Joni Wissinger	(Montana)
Thane Mitchell	(Texas)
William Conner	[proxy](Florida)

Other Attendees:

List of Names (State or organization)	
Susan Zhong	Louisiana
Micah Oliver	Louisiana
Marlene DeGennaro	Delaware
Phillip Winder	Delaware
William Moore	Colorado
Arvind Salgam	NYSDOT
Phil Mackinnon	NSTIR
Gus Wagner	MN/DOT
B. Elizabeth E Jap	Philippines DPWH
Sharon Mabel G. Bsutlsta	Philippines DPWH
Lee Burbach	Nebraska
Jeannette Saucuir	Missouri
Cindy Bass	ITI
Debora Hornsby	Alabama
Frank Hartly	NY
Stephen Zargan	NY
Mark Davies	NY
Asif Mall	NYS Throughway Authority
Penny Higgins	NC
Samuel Henderson	Virginia
Lou Ann Hughes	Kansas
Terrilyn Phillips	NC
Mark Davies	New York
Jennifer Kiihnl	Mississippi
Dean Grant	NY

Merle Loafman
Bob DeHoff
Mike Perry

Oklahoma
ITI
NYS Throughway Authority

Total Attendees = 39

Mission Statement

The mission statement was reviewed. Sarah Collins Louisiana made a motion to keep the mission statement as posted. Thane Mitchell (Texas) seconded the motion; motion carried

The mission of the Information Technology TAG is to advise the Trns*port User Group on technical issues related to the enhancement and development of the Trns*port suite of software from an information technology perspective.

Short term goals:

The short-term goals were reviewed. Andy Crenshaw (Alabama) made a motion to keep / the short-term goals as posted below. Cheryl Falcone seconded the motion; motion carried.

- **To provide recommendations on Ballot Items**
- **To understand, monitor, and support the development and implementation of web Trns*port**

Long term goals:

The long-term goals were reviewed. Kevin Martin (Iowa) made a motion to keep / modify the long-term goals as posted below. Sarah Collins (Louisiana) seconded the motion; motion carried.

- **To provide strategic guidance to the TUG on the future direction of Trns*port software from an information technology perspective**
- **To ensure that Trns*port remains current with best practices in information technology**

Meeting minutes from 2007

The minutes of the 2007 meeting were reviewed. Thane Mitchell (Texas) made a motion to approve minutes as posted. Sarah Collins (Louisiana) seconded the motion; motion carried.

Election of officers

2007 Coordinator _Andy Crenshaw
2007 Assistant Coordinator __Marcita Wade

2008 Coordinator __Thane Mitchell_
2008 Assistant Coordinator __Marcita Wade

The TAG elected Thane Mitchell as Coordinator to replace Andy Crenshaw that resigned this year due to being assigned to the TTF.
Marcita Wade will remain the Assistant Coordinator

Two people expressed an interest to join the IT TAG.
Terrilyn Phillips NC
Michael Perry NYS Throughway Authority

Updates from past year

This past year the Technical TRT was formed. Don Grayson gave a review of the teams activities. He also asked for new members.

TMR Discussion

The following TMRs were endorsed.

8570

9565

9569 Some functionality exists in some of the applications Addenda (Bob Dehoff) This is endorsed as an addition to Web TRNS-PORT

9570 Milestone Based Snapshot

9655

10028

10327

10344 Centralized report list

10352 Support Redirects.

10360

10346

10356 was determined to be an error and was removed from the pre-ballot and placed on the backlog .

10343 check with Preconstruction TRT for more information

Items from Floor

The TAG discussed whether a statement should be made to the TTF to request the continued support of the Client Server product for a sufficient period after the wT Preconstruction product is released for production. Don Grayson stated that the TTF will not abandon the support of the Client Server Product. Introducing a resolution was discussed but it was decided to table the discussion.

Andy Crenshaw discussed the survey that was sent out to the states concerning 3rd party software. He reviewed each item, and urged the states to complete and return the survey to him at Email [crenshawa@dot.state.al.us] asap. The information from the survey will be used to determine which version of the 3rd party software will be used and supported.

Bob DeHoff gave a presentation on the Fitness Test and also explained Code obfuscation.

A motion to adjourn the meeting was made by Thane Mitchell and seconded by Andy Crenshaw. The meeting was adjourned.