

# FieldManagement TAG Meeting Minutes

AASHTO TUG

Saratoga Springs, New York

Monday, October 6, 2008

Meeting Started: 1:30pm

## Roll Call:

1. Members or proxies in attendance:
  - a. Scott Bickford (Maine)
  - b. David Castleberg (Wisconsin)
  - c. Cliff Farr (Michigan)
  - d. Kevin Fox (Michigan)
  - e. Janet Wastenev (Iowa)
2. Other Attendees:
  - a. Ian Baldwin (InfoTech)
  - b. Dave Carrow (InfoTech)
  - c. Melanie Douglass (New Brunswick DOT) (TTF Member)
  - d. Kevin Martin (Iowa)
  - e. Ward Zerbe (InfoTech)

Total Attendees = 10

## Election of officers

1. Election to be held next year.
2. Current FieldManagement Officers:
  - TAG Coordinator - Janet Wastenev
  - Assistant TAG Coordinator - Cliff Farr

## Review of Monday September 15, 2008 Pre-TUG FieldManagement Conference Call:

1. 2007 FieldManagement TAG Minutes
  - a. Kevin Fox moved to approve
  - b. Cliff Farr second
  - c. Unanimous approval
2. Mission Statement
  - a. Approved as per the Monday September 15, 2008 minutes
3. Short Range Goals
  - a. Approved as per the Monday September 15, 2008 minutes
4. Long Range Goals
  - a. No change
5. Ballot Items
  - a. Endorsed:
    - i. FieldManager:
      1. 8102 – Enable the state of built in filters to be saved based on user option
      2. 9205 – Create an interface in FieldManager to Bentley OnSite

3. 9359 – Improve error message when user enters in too many characters into any field.
  - a. this was endorsed with the understanding that it applies throughout the software
4. 10194 – Show both the Project and Resident Engineer fields on the IDR report in FieldManager
  - ii. FieldNet:
    1. 9914 – Add a login warning after FM automatically turns off the Auto Send messages
- b. Removed from ballot but retained as TMRs
  - i. 6156 – Project Level retainage in FieldManager for FieldBuilder contracts
  - ii. 6277 – Add Liquidated Damages to Estimate General Tab for FieldBuilder contracts
  - iii. 10211 – Show Revised Contract Amount on Contract Modification reports
- c. Removed from ballot and removed from TMR list
  - i. 6151 – Require Time Charges Start Date on 00 Site before an Estimate can be generated
  - ii. 6159 – Improve Spell Checking so words are replaced one at a time
  - iii. 6305 – add contract % complete (IDR based and diary based) to Pay Estimate Report – (this was the same as 10212)
  - iv. 6318 – Add auto-reminder or scheduler to perform certain events
  - v. 8514 – Transfer FieldManager IDR and Daily Diary detail date to SiteManager

Info Tech Update – Ian Baldwin:

Highlights included:

1. FieldManager is now being used in 15 states
2. Georgia licensed the software last year but was unable to allot resources to initiate a pilot. Georgia is planning on a pilot for 2009.
3. Information on:
  - a. FieldManager 4.4a
  - b. FieldNet 3.0
  - c. FieldManager 4.5a
  - d. Road/bridge construction contractor development
4. The successes of TestComplete
5. Powerpoint presentation available at the 2008 TUG Website

FieldManager in Wisconsin – David Castleberg:

Highlights included:

1. A historical perspective of Wisconsin construction automation.
2. Wisconsin's construction data work flow.
3. Wisconsin developed functionality:
  - a. Field Information Tracking
  - b. Project Tracking
  - c. Materials Information Tracking
  - d. Materials Reporting System

4. Wisconsin usage statistics
5. Powerpoint presentation available at the 2008 TUG Website

Motion to adjourn FieldManagement TAG and join Construction TAG made by Kevin Fox. Second Scott Bickford.

FieldManagement TAG Meeting Ended: 2:44pm

Combined FieldManagement TAG and Construction TAG:

Combined Session Started: 3:00pm

Demonstrations :

Sheri Meyerhoff, Janet Wastenev, and Jeremy Kampeter did an excellent job of demonstrating how “Forms” work in each application. Other demos were Contract Modification (Change Orders), DWR/IDR and Estimate process review.

Group discussions :

The group discussion centered on specific functional differences between FieldManager and SiteManager. Discussions were positive as the Combined TAG felt that we will be able to develop an excellent application that combines the best of both systems into one great solution. One of the primary discussions centered on the updating of DWRs/IDRs with respect of what is retained when this document is updated, and who can actually make these updates.

Combined TAG Ended: 4:00pm

Minutes faithfully submitted by Assistant Construction TAG Coordinator Cliff Farr