

## **PROPOSAL THROUGH AWARD TAG MINUTES**

**October 23, 2006**

**Portland, Maine**

**8:00am – 11:30am**

- Greetings, Roll Call, and Introductions
- Report From Teleconference Meetings – Meetings were held each month January - September 2006 to discuss the Next Generation Trnsport (NGT) developments. An additional meeting was held in September to review the ballot items.

### **Current TAG Members**

- Juanita Moore (FL), TAG Coordinator - Present
- Mike Jenkins (IN), Assistant TAG Coordinator - Present
- Roger Bierbaum (IA) – Present
- David Castleberg (WI) - Present
- Gary Erickson (MN) – Absent
- Jim Ferguson (NE) – Present
- Chris Hampton (TN) - Present
- Penny Higgins (NC) – Absent
- Robert May (NJ) – Absent
- Lisa Muller (MO) - Present
- Cheri Shelton (KY) - Absent
- Andrea Spriggs (MD) - Absent
- Marcita Wade (VA) – Present
- Wanda Webb (SC) – Absent
- Nancy Worline (MN) – Present
- Stephen Zarham (NY) - Present

### Resignations

Mark Janicek (WY)

Charles Ivey (GA)

Jeff Meyer (MT)

### New Members

Andy Crenshaw (AL)

Reviewed Mission Statement – (No changes were made.)

To provide guidance for planning, managing and sharing data of value effectively to the whole TRNS•PORT system and FHWA through uniformity and standardization,

to ensure successful estimate and proposal preparation needs, to also include the automated proposal distribution, bid entry and analysis of contract award activities.

Reviewed Long Term Goals – (No changes were made.)

- Integrate PES/LAS and the FMIS system
- Address easing the total department usage and implementation of Trns•port. This would involve interfacing with other information technology used by a state.
- Serve as an advocate for agency review and comments on NGT proposals.
- Identify functionally that may be needed to enhance NGT PES/LAS
- Identify business processes and rules that may impact the development of NGT and various other products.
- Assist with the review of current Ballot Items to determine which ones are best for the overall enhancement of PES/LAS

Elections – Were not needed this year, the Coordinator – Juanita Moore (FL) and the Assist. TAG Coordinator – Mike Jenkins (IN) have one more year to serve.

All 36 PES/LAS ballot items were reviewed during the teleconference. Of the 36, nine were marked as obsolete, due to NGT.

Previously endorsed: 3650, 4345, 5011, 7155, 3724, 5950, 1614, 7062, 7150, 7156, 3651, 4849, 8498, 8505. No additional ballot items were endorsed.

One ballot items was added:

Call ticket number 28038 (ERF 1267), submitted by Steve Zarham of New York. After review by Infotech, it was best to list the submittal as three ballot items: 9568, 9569, and 9570.

Details:

Enhancement – 9568 – WITHDRAW – After the TAG meeting

Enhancement: 9569 – Schedule-based Project/Proposal Snapshot Recovery

On a scheduled basis if database modifications (add, delete, modify) have occurred since the last “snapshot”, automatically save another snapshot of the entire project. Allow the agency to configure the number of snapshots to be saved. Provide the same capability for proposals, including all children.

View the available snapshots and review the details of any selected snapshot. Restore the selected project or proposal to the state it was in when the selected snapshot was taken.

A review of 20+ TMRs including 3651, 1327, 7453, 9231, 9298, 9383, 9416, 9194, 9158, 9350, 6795, 9396, 9158, 6281, 6280, 9423, 7227 currently in the system yields a strong

desire by the user community for recovery functionality throughout the Trns•port suite of products.

#### Enhancement 9570 – Milestone-based Project/Proposal Snapshot Recovery

At agency defined milestones, save a snapshot of the entire project. Provide the same capability for proposals, including all children. For example, at advertisement, at letting, and at award.

View the available snapshots and review the details of any selected snapshot. Restore the selected project or proposal to the state it was in when the selected snapshot was taken.

A review of 20+ TMRs including 3651, 1327, 7453, 9231, 9298, 9383, 9416, 9194, 9158, 9350, 6795, 9396, 9158, 6281, 6280, 9423, 7227 currently in the system yields a strong desire by the user community for recovery functionality throughout the Trns•port suite of products.

Electronic bidding was listed on the agenda for discussion, but there were no issues raised.

The Tag agreed to use the term “agency” instead of state, since there are organizations, in addition to states, using Trnsport.

A presentation of NGT was given by Andrea Confer-Oresky and Ian Baldwin. There were a number of suggestions given during the presentation by the delegates.

The TAG will continue to meet monthly to discuss NGT developments. Juanita Moore will check to see if there is a limit to the number of callers. If not, an email will be sent on the list serve to invite others to join the teleconferences.

There were 50 guests in attendance.

The meeting was adjourned at 11:30am.

Submitted by: Juanita Moore