

2006 AASHTO TUG Field Management TAG Minutes  
October 23, 2006  
1:00pm – 4:30pm  
TAG Coordinator Janet Wastenev, Iowa DOT  
TAG Assistant Coordinator Cliff Farr, Michigan DOT

TAG opened: 1:00pm

Attendance:

38 present - names are listed at the end of these minutes

Minutes:

1. Roll call – 9 of the 10 FieldManager TAG members were present

Iowa DOT  
Maine DOT  
Michigan DOT  
Michigan DIT  
Missouri DOT  
New York DOT  
Oklahoma DOT  
Washington DC DOT  
Wisconsin DOT

2. Transport Maintenance Requests (TMRs) – A conference call was conducted on Tuesday, September 12, 2006 to address TMRs. All TMRs were discussed, with approvals, removals and endorsements taking place at that time.

Endorsed TMRs – FM

6317 – Add contract level security  
8091 – Add a ‘Reference File Creation Date’ field  
9473 – During database backup, prompt to save to a CD/DVD recordable drive or a share drive. (This was endorsed on condition that the wording be changed to “During DB backup, allow the user to select the backup location and medium”.)

9487 – In FM, track and display the user that creates estimates.  
(This was endorsed on condition that this field is displayed on the printed report.)  
Both conditions were made prior to the TAG meeting at the TUG.

Withdrawn TMRs – FM

9489 – Add contract security to only allow certain users to update contract data. Wisconsin requested that this TMR be removed from the ballot.  
7969 – Map item to subcontractor relationships between SM and FM. Oklahoma requested that this TMR be removed from the ballot.

Endorsed TMRs - FieldNet

8984 – Automatically retrieve FieldNet messages when logging into FieldManager

Withdrawn TMRs - FieldNet

8889 – FieldNet should authenticate users against existing list outside of FieldNet. Wisconsin requested that this TMR be removed from the ballot.

3. Field Management TAG Mission & Goals -

*(Changes were made and agreed upon during the pre-TAG conference call)*

a. Mission Statement:

- i. Added “FieldNet” to the Mission Statement.

“To support and enhance AASHTO’s Trns\*port FieldManager suite and the FieldNet software by advising the Trns\*port Users Group (TUG) and the Trns\*port Task Force on decisions relating to direction, support, training, and services required for effective management of construction projects in the field.”

b. Short Range Goals:

- i. FieldNet was added to #1.  
ii. Removed CPE TRT  
iii. Added “FieldManager” and “(TMR 6299)” to #2

“1. Address issues related to the development of new FieldManager and FieldNet upgrades

2. Serve as resource to the FieldManager Custom Report Facility (TMR 6299) enhancement Technical Review Team (TRT)

3. Address issues related to the Materials Management System project

4. Assess issues related to the Next Generation Trns\*port (NGT) project.”

c. Long Range Goals:

- i. – Inserted “FieldNet” to both goals

“1. Ensure FieldManager suite and the FieldNet software continues to be upgraded and enhanced to effectively meet the users’ needs

2. Education of the AASHTO community as to available FieldManager and FieldNet products and the business functionality and benefits the software provides to users.”

4. AASHTO Presentation:

- a. Jim Ramsey did a presentation on AASHTO’s marketing of FieldManager and SiteManager field piece. Jim explained that both FieldManager and SiteManager are being presented to interested organizations with the organization being ultimately responsible for this decision.

5. FieldManager Use in Maine:

- a. David Lycette discussed the aspects of FieldManager use in Maine, along with the results of a questionnaire that was sent to the users to measure the use of the product statewide. An excellent discussion followed which included the potential use of WAV files as IDR attachments and problem solving for FieldBook problems cited by Maine inspectors.

6. SiteManager Demonstration:
  - a. Construction TAG Coordinator Jeremy Kempeter did an excellent job demonstrating various aspects of SiteManager. The FieldManager TAG is looking forward to working with the SiteManager users to forge an excellent NGT construction module as AASHTO has scheduled. Jeremy stated that Missouri has hundreds of third party inquiries for SiteManager that are very helpful.
  
7. InfoTech Update:
  - a. Chad Schafer presented a PowerPoint update showing progress being made on several FieldManager fronts. David Lycette of Maine identified a bug with bringing in IDR Comments when Comments are already on the Daily Diary. This bug blows away original comments.
  
8. Wrap-Up:
  - a. TAG Coordinator Janet Wastenev:
    - i. TMR Endorsements – no changes were identified since the conference call.
    - ii. A discussion on applying votes. States tend to vote for items that will help other states also to help insure their votes count.
    - iii. TMR 9440 is FieldNet not FieldManager.
  
9. The Field Management TAG then closed its business meeting at 3:30 in order to join the Materials Management TAG for the Marty Foster (Michigan) and Rick Yunker (InfoTech) talk and demonstration of the NGT Materials functionality. Work being done here is very much going to impact the NGT construction functionality.

Attendees:

Chad Schafer	InfoTech
Kevin Fox	Michigan
David Lycette	Maine
Cliff Farr	Michigan
Guy Berthiaume	Maine
Joel Hysmith	Oklahoma
Janet Wastenev	Iowa
Kelly Ann D. Kelley	CT
Sheri Meyerhoff	Indiana
Kenneth Standley	Florida
Kathy Covett	Florida
Deanna Carroll	Florida
John Crown	Georgia
Jim Ramsey	AASHTO
Jackie LaPerriere	Maine
Tim Lindberg	South Carolina

Leonard Lidback	Maine
Diane Barnes	Maine
Larry Childs	Maine
Pat Brown	Maine
Turner Bond	Missouri
Tom Rothrock	InfoTech
Chris Inouye	California
Ward Zerbe	InfoTech
Dave Carrow	InfoTech
Loren Lemmen	Michigan
Pete Melas	New York
Leslie L Mackaravitz	New York
David Ward	New York
Andy Denniston	New York
David Turco	New York
Kevin Martin	Iowa
Lisa Gilbert	Florida
David Castleberg	Wisconsin
Lisa Gustafson	Wisconsin
Jeremy Kampeter	Missouri
Zachary Albaugh	DC
Rebecca Snowden	Maine

TAG adjourned: 4:00pm