

Materials TAG Minutes
November 7, 2005

Meeting was called to order shortly after 8:00AM.

A Florida representative opened the meeting with announcements concerning conference activities. Rhonda DeButts then welcomed the group and explained what materials were included in the folders provided for each attendee. The folder included material TMR's, TAG procedures, explanations of TUG acronyms, and various other items.

Each person in attendance stated their name and agency and indicated their role with respect to Site Manager. Thirteen of the 20 current TAG members were present. Also in attendance were four proxies. Representatives from 23 transportation agencies signed the attendance log. 12 of Info Tech's staff and 1 AASHTO representative also attended. Information on becoming a TAG member was provided. 47 people signed the log sheet. Others attended portions of the meeting but did not sign the log sheet.

Last year's minutes were reviewed and approved via prior to the conference by TAG members. A motion was made to accept the minutes as posted. The motion was seconded and passed by a voice vote.

The Mission Statement was reviewed and approved prior to the conference by TAG members. A motion was made to accept the Mission Statement. The motion was seconded and passed by a voice vote.

The Short Range Goals were reviewed and revised prior to the conference by TAG members. A motion was made to accept the Short Range Goals. The motion was seconded and passed by a voice vote.

The Long Range Goals were reviewed and revised prior to the conference by TAG members. A motion was made to accept the Long Range Goals. The motion was seconded and passed by a voice vote.

Old Business:

- The Big 15 and Michigan's enhancements were motioned but were not discussed in depth due to the presentation that Denis Glascock would be giving later in the TAG meeting.

New Business:

- The MIRT will no longer be needed.
- Enhancement TMRs were read and discussed.
 1. 6573 – Apply DWR Template Functions to Material Test Templates
 - o Discussion was made to keep enhancement as is but uncertainty of how NGT will affect the templates.
 2. 6987 – Inactivated Specs. And Gradations Continue to List

- No discussion due to the effects of NGT. Will leave on ballot.
 - 3. 7193 – Cannot ‘RE’-generate Contract Sampling & Testing Requirements
 - No Connecticut representative present to discuss enhancement. Group discussed and would like to see enhancement fulfilled.
 - 4. 8081 – Modify the Window to Allow to Display All Materials Associate with an Item
 - Brad Parks explains how enhancement will work and group discussion agrees enhancement will be beneficial
 - 5. 8135 – Enhancements to Stockpile Materials
 - Enhancement was funded for new release 3.6b
 - 6. 8530 – Generic Fields in Sample Information
 - Waiting to see how NGT effects enhancement. Will leave on ballot.
 - 7. 8531 – Generic Fields in Superpave Mix Design
 - Waiting to see how NGT effects enhancement / NGT representative say that generic fields will become obsolete in NGT version. Will leave on ballot.
 - 8. 8941 – Automatic Test Assignment for a Sample
 - This enhancement will add more management functionalities.
 - First of 5 enhancements submitted by NYDOT.
 - Indiana has a work around that they will share.
- New Ballot Items added by NYDOT after preparation for TAG meeting: 8995, 8996, 8997, 9001, and 9006. Discussion of enhancements will be discussed further tomorrow at NYDOT’s presentation.
 - Brief discussion – Why was TMR 7197 closed?
 - In conclusion, TMR has not been removed. TMR 7197 is needed to work in conjunction with the New York enhancements.
 - Status of preballot enhancements:
 - 8080 – print button – obsolete due to NGT (NOTE: When the information was prepared for the Material TAG meeting this enhancement had been removed. Prior to the conference it had been replaced on the ballot).
 - 8521 – email function – obsolete due to NGT
 - 8666 – security – obsolete
 - 8704 – delivered
 - 8733 – delivered
 - Leah Brigman resigned as vice chair. Dave Bernard from NYDOT was nominated as vice chair. A motion was made, seconded, and passed by a voice vote that the selection is made by acclamation.
 - Next Denis Glascock gave a presentation to the Materials TAG group. His presentation covered the following:
 - Big 15 – Need to go to the demo room to reviewed delivered enhancements in the 3.6a version.

- Updated on Michigan's LIMS project
 - Group discussion of what states are using LIMS systems and what states might be able to benefit from others systems.
 - NGT – rewrite of mainframe from client-server to web interface
 - 7 goals were set for the NGT:
 - Eliminate boundaries
 - Web based clients
 - Web based access
 - Easier deployment and support
 - Provide future architecture
 - Consistent database
 - Easier integration between systems
 - Denis then began to explain the benefits and challenges of the NGT system.
 - He concluded his presentation by further explaining the importance of all states participating with the future enhancements for materials. A solicitation for the Big 45 (Michigan's JAD) will be sent out to all states EUDs.
- Dave Bernard then gave a presentation on how NYDOT was working to get Site Manager to resemble more of their states LIMS. Dave briefly described the LIMS they are currently using, the details and strategy of how they will integrate the LIMS to Site Manager, and the people that were aiding in this implementation. Dave suggested that all states should help by voting for enhancements for the ballot and concluded his presentation with an announcement of a more detailed presentation of NYDOT's intentions the following day from 8:00 am to 10:00 am.
 - The presentation was then followed by an in depth question and answer session between TAG attendees, NYDOT, and the NGT representative.
 - Motion to Adjourn?
A motion was made to adjourn at 11:30. Motion was seconded and passed by voice vote.

The following people signed the attendance sheet:

“Alabama, Charles Brown” brownc@dot.state.al.us,
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“Alabama, Susan Powe” powesm@dot.state.al.us,
“Arkansas, David Henning” david.henning@arkansashighways.com,
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“Montana, Jody Bachini” jbachini@mt.gov,
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“Texas, Stewart Dewitt” sdewitt@dot.state.tx.us,
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