

Construction Management TAG
Oct. 12, 2004

Meeting was called to order at 1:40.

Roll Call

Approval of minutes from 2003

A motion was made and was seconded to approve the 2003 Construction Management meeting minutes. The motion carried.

Mission Statement:

Motion was made and was seconded to approve the Mission Statement as read.
The motion carried.

Long Term Goals:

Motion was made and was seconded to approve the Long Term Goals as read.
The motion carried.

Short Term Goals:

Motion was made and was seconded to approve the Short Term Goals as read.
The motion carried.

Election of officers:

- Coordinator: A motion was made and was seconded to elect Jeremy Kampeter as coordinator by acclamation. The motion carried.
- Assistant Coordinator: A motion was made and was seconded to elect Joe Buchey as the assistant coordinator by acclamation. The motion carried.

CIRT Report: Susan Powe

The CIRT started reviewing the TMR list in August and found several that were prioritized in previous years that have not been addressed. The question was posed to the TTF chair regarding why no action had been taken on them.

The CIRT is now reviewing the list from last year and any new TMRs that were added this year. If anybody has any questions contact Susan Powe.

A discussion followed concerning ground rules for who can be a member of the CIRT. Currently there are no rules establishing who can be a member of the CIRT and how long they can remain a member.

An action item was taken by the CIRT to establish guidelines on who can be a member of the CIRT. If anybody has a recommendation or would like to become a member contact Susan Powe.

Enhancement Proposal from the Floor:

- Automatic limits on pay estimates at the item level. Originally TMR 5014
 - May be related to 4743, Indiana is funding a portion of this TMR

- There was no motion to add this enhancement to the ballot.
- TMR 7247 – Spell check for DWR record work item remarks
 - It was suggested that the wording be changed to include all remark areas in SiteManager.

There was some discussion on how the list of enhancements is analyzed by the TTF and how an item gets added to the MSE work plan. Particularly, why would an item that was voted as a top three priority not get added in the work plan? The TTF chair addressed the TAG to explain how the MSE work plan is created. In short, there are several issues that can factor into the final decision. Therefore, just because an item is ranked highly on the ballot, it is not automatically added to the MSE.

SitePad Update: Jim Johnson

Phase I is complete and are now looking at Phase II. A proposal will be made with a cost associated with it and attempt to get DWR templates added to SitePad. The addition of Material samples pushed the scope to a very large level. This functionality was removed from Phase II and may be funded in a future phase. A formal solicitation will be made in the near future.

The long range work plan for Trns*Port TrnsNet to allow the modules to communicate with each other.

How does Web Enabling SiteManager work with SiteManager and SitePad? The proposals compliment each other very well and should help to allow SitePad to sync directly with the server rather than the standalone database.

Enhancement TMR's:

1. 7159 – Add attachment funct. To the Prod/Suppl Windows
 - a. Will be included in version 3.6
 - b. Only includes the Prod/Suppl Windows
 - c. A motion was made and seconded to add a new TMR to include the functionality to add attachments to the DWR window. The motion carried.
2. 7152 – Create a Sys generated e-mail through the DOT's native mail
 5461 – Users receiving In-Box message that do not apply to them.
 3665 – Send Internet emails from within SiteManager.
 - a. A motion was made and seconded to combine TMRs 7152, 5461 and 3665. The motion carried.
3. A motion was made and seconded to add a new TMR. The motion carried.
 Enhance SiteManager so that an agency can make manual decrements of a stockpiled material. The reduction of the stockpiled material quantity will not be based on installed quantities of the associated contract line item. In order to accomplish this, allow the conversion factor of a stockpiled material to be zero. (The conversion factor will be protected once the stockpiled material is used the first time. This is consistent with how the system works currently.) Also, allow

negative quantities to be entered when a replenishment record is added to the stockpile material record. The negative quantity on a replenishment record will reduce the quantity of the stockpiled material and include line item adjustments for the stockpiled material on the pay estimates.

Items from the floor:

1. Notification on Urgent, Critical and High TMRs. TAG would like to receive a notification when these are verified.
 - a. The TTF is not apposed to sending out information but does not know how to send it to the individuals that want the information and not to those who do not.
2. Notification of an emergency fix should get sent to all agencies.
 - a. Fixes are initially sent out to the agency reported the issue. A line is added to the TMR indicating that an emergency fix has been sent out.
3. Would like to have documentation sent out concerning the design of enhancements before they are added to the product.
 - a. TTF must approve the design.

The meeting adjourned at 5:01

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