

# **CONTRACT MONITORING TECHNICAL ADVISORY GROUP MEETING**

**Burlington, Vermont  
September 7, 2003**

COORDINATOR: Barbara Scruggs, Virginia

ASSISTANT COORDINATOR: Myles Sweeney, New Mexico

The meeting was called to order. The following members were present:

Barbara Scruggs, Virginia  
Myles Sweeney, New Mexico  
Tony Compton, Texas  
Mike Fowler, Vermont

In addition to the members listed above, thirteen (13) guests and six (7) Infotech employees were present.

Discussion and/or comments were asked for on the minutes from the 2002 meeting in Austin, TX, the mission statement and long/short range goals, and no comments or changes were made.

The capture of design/build projects and the storing of data in DSS were discussed in relation to lump sum items. There was very little response to the questionnaire that Mike Fowler has sent out.

Mike Fowler has rescinded his membership from the TAG and Bridgitte Codling has applied for membership.

Barbara Scruggs two year term was over and elections were held:

Myles Sweeney, New Mexico was elected coordinator.

Bridgitte Codling, Vermont, was elected assistant coordinator.

The TAG discussed the following ballot items:

- 4489 – Add column width option for model reports

- Mike Fowler, VT, voiced concerns on reporting but the item remains on the ballot. The TAG name needs to be corrected
- 4785 - Add the ability to edit reference files in BAMS/DSS 6
  - The Task Force heard concerns and the edit capability will be restored in DSS6. **Therefore, Ohio withdrew this item from the ballot.**
- 4839 - CPROF(E) Contract Number Display on Each Page
  - Item was included on the proposal through award TAG and a correction of the TAG references will be made.
- 4840 - Use of Vendor Name in Models
  - No discussion.
- 4841 – Market Area Definition Option
  - No discussion
- 5046 – HIREG should compute percentiles for regressions
  - No discussion
- 5114 – Itemlink Data Set
  - Considered obsolete and TAG withdraws from Ballot
- 6077 – Probability that estimate will fall outside +- 10% mark of award amount
  - Ohio created an Adhoc for this and they are willing to share. Therefore, Ohio withdraws this ballot item.
- 6128 – Add Supplemental Description to PRTBIDV report
  - TAG strongly endorses this item and would like model name added.
- 6594 – Restore edit capability on DSS Tables
  - Florida withdrew from ballot
- 4848 – withdrawn by Contract Monitoring TAG

Two new ballot items were submitted:

7171 – Ohio brought up this item via TMR and support was asked for. The TAG endorsed.

7125 – Nebraska submitted this item via TMR (error) and the TAG endorsed.

Conclusion:

Mike Fowler, Vermont, brought of issues with page breaks and report output and would like to see enhancements for csv and html formats. The display of the reports needs to be upgraded.

Also, the process list should show all reports generated – example HIREG model.

The delete key option was discussed for the adhoc area and Randy Lawton stated it could be fixed with minimal impact.

With no other discussion, the meeting adjourned.