

## *Minutes of Meeting – Cost Estimation Technical Advisory Group (CE TAG)*

November 5th, 2002 5:30-9:00 PM  
Austin, Texas  
TAG Coordinator – Dino Sarganis  
Assistant – Mike Fowler

The meeting convened at 5:30 p.m. with the current members in attendance: Dino Sarganis, Colorado; Mike Fowler, Vermont; Jeff Hisem, Ohio; Jennie Carlson, Minnesota; Mike Jenkins, Indiana; John Miller, Nebraska (Proxy); Paul Herring, Florida.

### Roll Call

Roll Call was completed and 23 attendees were present, 4 of which were Info Tech representatives.

### Election of Officers

Coordinator:

The two year term currently being served by Dino Sarganis was completed this year and he declined the nomination to accept another term as coordinator as he felt his career with CO DOT will be ending with is nearing retirement. The TAG granted many thanks to Dino for all of his efforts over the many years since he first became involved in the User Group and we all wished him well in the next chapter of his life. However, the possibility is still there that we can expect to see him again next year!!

Dino made a motion to nominate Mike Fowler to serve as the TAG Coordinator and Jennie Carlson seconded the motion. Mike accepted and was nominated unanimously.

Mike Fowler made a motion to nominate Jennie Carlson to serve as the Assistant Coordinator and Jeff Hisem seconded the motion. Jennie accepted and was nominated unanimously.

### Minutes

2001 TAG Meeting Minutes were read and approved.

### Review of Mission Statement and Goals

The TAG Mission Statement was reviewed and it was unanimously approved with no changes.

To provide a forum for users of Trns\*port estimation products, to discuss maintenance issues and proposed enhancements, make software recommendations to the user group general body and Trns\*port Task Force.

#### 1. Review Status of Short Term Goals.

Short Term goals were reviewed and approved with no changes.

- Encourage users to post problems and/or solutions on the listserv as a means of sharing all available information regarding the implementation of CES and its use.
- For Design/Build contracts, compile all available information from each state that has processed and estimated a design/build contract to build and develop best practices for estimating these contracts.

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### Review of Mission Statement and Goals (cont.)

2. Reviewed Status of Long Term Goals and approved with no changes.
  - The long-term goals are: Promote the use of AASHTO/Trns\*port estimating software.
  - Maintain existing estimating software and keep current with technology.
  - Education of the AASHTO community as to:
    - 1) Available products and their use.
    - 2) How to use available products.
    - 3) Support implementation of existing software.

### Discussion of Ballot Items

The CE TAG makes the following recommendations for the the ballot items associated with the Cost Estimation System (CES);

#### ***Enhancement #4255***

TAG Comments: Recommend this to a quick guide as was prepared for Estimator 2.0.

#### ***Enhancement #4611***

TAG Comments: Recommend this enhancement to be considered a high priority to maintain functionality across all Trns\*port modules.

#### ***Enhancement #4617***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4618***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4620***

TAG Comments: TAG and sponsoring state (FLDOT) approve moving this enhancement to the General ballot items because the same functionality needs to be in PES and LAS.

#### ***Enhancement #4621***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4649***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4651***

Withdrawn by sponsoring state (FLDOT).

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### Discussion of Ballot Items (cont.)

#### ***Enhancement #4656***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4664***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4684***

FLDOT requests removal as co-sponsor to this enhancement leaving ODOT as the sole sponsor.

#### ***Enhancement #4687***

Withdrawn by sponsoring state (FLDOT).

#### ***Enhancement #4836***

TAG Comments: Recommend this enhancement be combined with 4835 as one overall enhancement.

#### ***Enhancement #4837***

TAG Comments: Recommend this enhancement be considered a low priority because this functionality can be obtained through the RTF Report Facility.

#### ***Enhancement #4931***

Rewrite third paragraph to read "The proposed enhancement is to create a function option to convert the blanks to zeroes."

#### ***Enhancement #5146***

Sponsoring state (MNDOT) requests to be removed and FLDOT requests to become the sole sponsor for this enhancement.

All other enhancements associated with any of the Trns\*port cost estimation software(s) are currently supported by the CE TAG.

Once the Ballot Item Discussion was complete there was no further discussion so Mike Fowler made a motion to adjourn, and Dino Sarganis seconded the motion. The motion was unanimously accepted and the meeting adjourned at 8:30 PM.