

Construction Management TAG

11/05/02, 5:30 p.m. – 9:00 p.m.
Travis Ballroom, Radisson Hotel
Austin, TX

Minutes

TAG Coordinator, Richard Meador, called the meeting to order. Roll call was taken. A list of those in attendance follows. This TAG has only 19 member states at present; non-member states were encouraged to apply for membership.

Minutes

A copy of the 2001 Construction Management TAG minutes was distributed to those in attendance. There was a motion and a second to receive the minutes as presented. The motion carried.

Election of Coordinator and Assistant Coordinator

The responsibilities of TAG Coordinator were reviewed. Richard Meador (MO) was nominated and accepted by acclamation for a second 2-year term as Construction TAG Coordinator. Susan Powe (AL) was nominated and accepted by acclamation for a second 2-year term as Assistant Construction TAG Coordinator.

Mission Statement

The mission statement, as printed in the minutes, was reviewed.

“To provide a forum for users of AASHTO Trns*Port CAS, FieldManager, and SiteManager to discuss proposed enhancements to said modules, thereby making recommendations to the User Group general body and the Trns*Port Task Force.”

It was noted the mission statement in the minutes is different from the mission statement on the web site, which is:

“To provide a forum for users of AASHTO Trns*Port construction management applications to discuss maintenance issues related to the respective modules and to discuss proposed enhancements to said modules, thereby making recommendations to the User Group general body and the Trns*Port Task Force.”

It was stated the web site is correct. There was a motion and a second to accept the mission statement as presented on the web site. The motion carried.

Long Term Goals

1. Ensure the Trns*Port construction/contract administration software continues to be upgraded and enhanced to meet the users' needs, including innovative contracting practices and technological advancements.
2. Provide feedback to the Trns*Port Task Force on the long-range plan for convergence of the construction management applications.

Long-term goals were reviewed. There was a motion and a second that the long-term goals remain as written in the minutes. The motion carried.

Short Term Goals

1. Regularly monitor the continued maintenance and development of AASHTO Trns*Port construction/contract administration software.
2. Provide recommendations to the Trns*Port Task Force on maintenance issue priorities.

During discussion of the short-term goals, it was again noted there is a difference between what is in the printed minutes and what is on the website. What is on the web site has not been updated. There was a motion and a second to accept the short-term goals as presented in the minutes. The motion carried.

Mission Statement Re-visited

A point of order was called, stating with the approval of the printed minutes, the mission statement printed in those minutes was also approved. The mission statement was again discussed. There was a motion and a second to approve the following mission statement (as presented on the web site):

“To provide a forum for users of AASHTO Trns*Port construction management applications to discuss maintenance issues related to the respective modules and to discuss proposed enhancements to said modules, thereby making recommendations to the User Group general body and the Trns*Port Task Force.”

The motion carried.

CIRT Report

Because Susan Powe was detained in Atlanta due to inclement weather, the CIRT Report was not presented.

New Enhancement Proposals

- There was discussion on problems caused when the Physical Work Complete Date is input and all quantities are locked. It was noted a warning statement about inputting Physical Work Complete Date had been added in version 3.1a. States were asked to send an email to Shirley Daugherty (NE) explaining how they use/manage this date field. Depending on input, she may submit an Enhancement TMR to make the label of this field more descriptive of what it actually does and adding a new Physical Work Complete Date field that does nothing.
- Arkansas proposed adding generic fields to the DWR and Diary for tracking benefit. The TAG voted “Yes” to adopt this as a TMR Enhancement for presentation to the TUG.
- Arkansas proposed the ability to add multiple user-defined Remarks Types at the Item level at each location. Brad Parks of InfoTech noted Remarks Types are shared between DWRs and Diaries and that this enhancement would require a new table to be added to Code Tables, significantly increasing the scope of the TMR. The TAG voted “Yes” to adopt this as a TMR Enhancement for presentation to the TUG.

Enhancement TMRs

TMR 2199 (inability to delete material once it has been associated with Producer/Supplier) was discussed. It was noted this TMR might have been dropped and given to the Materials TAG. Denis Glascock, Materials TAG Coordinator, encouraged states to address Materials TMRs that affect both Materials and Construction.

TMR 5949 (copied Contractor records should not include hours worked) was briefly discussed. It was noted this TRM was not on the ballot.

Shirley Daugherty stated she would like to see the date proposed (or SiteManager version) on TMRs so members could see how recent they are.

TMR 4371 (change Auto Pay item to pay against Project Line Item) was discussed. It was noted some states have both Auto Pay Items and Auto Pay Adjustments. This TMR adds additional functionality to what SiteManager currently does (Auto Pay Adjustments) and will not change that. It was noted this TMR was ranked number 6 out of 24 by the CIRT as items needing to be addressed.

It was noted the list of Prioritized Enhancements is not a final list since only a few states responded. The top 10 General System Enhancements were reviewed. The top 4 Major Trns*Port Enhancements were reviewed. Florida distributed a brochure on Intranet functionality. The Intranet Module Enhancements were reviewed (only 3 are proposed). The top 24 SiteManager Enhancements were reviewed.

TMR 4366 (improve edit mask on quantity field), prioritized as the number one problem, was discussed. It was noted this is a system-wide issue. States were asked to list the most problematic fields and send the list to Richard Meador, who will present it to the Task Force.

There was a suggestion to delete all TMRs dealing with RTF reports, the feeling being addressing these TMRs would be a waste of enhancement money since states now have the capability to customize reports.

With no further business, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Wilma J. DeGraffenreid

Approved by Special Committee

Trns*Port User's Group Construction Management TAG

November 5, 2002

Name	Agency
Ma del Carmen Maryfield	HDR Engineering.
Richard Meenan	MO DOT
Rick Yunker	INDOT
Jim Thurley	NYSDOT
FRANCES THOMAS	FLDOT
Joe Bouchey	Connecticut DOT
DAVID HENNING	ARKANSAS
KEVIN THORNTON	ARKANSAS
Jeremy Kampeter	MO DOT
BRANDON CROWLEY	TADOT
Jerry Hatcher	TDOT
Bob Lewis	KYTC
Wilma DeGraffenreid	Mo DOT
Ralph McDonald	MS DOT
CARL JESPERSON	WISDOT
Alden Treackway	AL DOT
Denis Glascock	Mo DOT
John Mox	NUSIA
Charles Thurmon	OK DOT
Duane Thompson	AL DOT
JIM FERGUSON	NDOR
Shelley Daugherty	NDOR
Judy Alonzo	TXDOT

